
Internet Assisted Review (IAR) Version 3.6.1.3 Release Notes

New Features

IAR Enhanced to Accommodate Pioneers and New Innovators Review Meetings

IAR has been modified to accommodate the review process for Pioneers and New Innovators meetings. Reviewers have been given the ability to select the top 5 applications in their preliminary reviews by selecting the **Top 5** checkbox for those applications in the *Submit Critiques and Preliminary Scores* screen. This checkbox is only present if the SRO has chosen the **Allow Top 5 Designation** setting for the meeting in the IAR Control Center.

SROs now have the ability to filter out applications from the final phase of review by designating specific applications as Phase 2 applications and choosing to display Phase 2 applications only.

The scoring of these applications follows the same process as regular meetings. The *All Scores Report* displays both Top 5 and Phase 2 designations.

Length of the IC Subproject ID Portion of the Application Number Fields Increased to Accommodate Electronic Complex Applications

The fields for the IC subproject ID throughout IAR have been modified to accommodate electronic complex applications. Previously, the maximum length of these fields was 10 characters. Electronic acceptance of multi-component applications called for an increase of this field to 24 characters.

Confidentiality Agreement Screen Modified

The *Confidentiality Agreement* screen on which Reviewers indicate their lobbyist status has been enhanced based on recommendations from RPC and RUG. The new screen clearly separates the choices for Reviewers, thus reducing the chance of erroneous certifications.

The radio button options for Reviewers have been updated as follows:

- I am NOT a federally registered lobbyist
- OR–
- I am a federally registered lobbyist, **the meeting date falls within my term**

CONFIDENTIALITY AGREEMENT

[List of Meetings](#)

Step A: LOBBYIST STATUS

I am NOT a federally registered lobbyist. (See Answers A1 at this site: <http://www.gpo.gov/fdsys/pkg/FR-2011-10-05/pdf/2011-25736.pdf>)

I am a federally registered lobbyist, the meeting date falls within my term.

Step B: CONFIDENTIALITY AGREEMENT

**NIH CONFIDENTIALITY AND NON DISCLOSURE RULES:
INFORMATION FOR REVIEWERS OF NIH GRANT APPLICATIONS AND R&D CONTRACT PROPOSALS**

The applications and proposals, associated materials made available to reviewers, information and materials related to the recruitment process and reviews, reviewers' evaluations, and discussion that takes place during review meetings, are strictly confidential and must not be disclosed to or discussed with any individual who has not been officially designated to participate in the review process. In addition, disclosure of procurement information prior to the award of a contract is prohibited by the Procurement Integrity Act.

Reviewers must certify that they will maintain the confidentiality of the proceedings and associated material, and that they will not disclose any matter or information related to the recruitment or review proceedings.

Certification

I certify that I have read the "NIH Confidentiality and Non-Disclosure Rules and Information for Reviewers" above. Under penalty of perjury (18 USC 1001), I certify that I fully understand the confidential nature of the reviewer recruitment and NIH peer review process and agree:

- (1) to destroy or return all materials related to applications or proposals, associated materials made available to reviewers, information and materials related to the recruitment process and reviews, reviewers' evaluations, and discussions during review meetings;
- (2) not to disclose or discuss the applications or proposals, associated materials made available to reviewers, information and materials related to the recruitment process and reviews, reviewers' evaluations, and discussions during review meetings with any other individual except as authorized by the Scientific Review Officer (SRO) or other designated NIH official;
- (3) not to disclose procurement information prior to the award of a contract; and
- (4) to refer all inquiries concerning the recruitment or review to the SRO or other designated NIH official.

Figure 1: Enhanced Confidentiality Agreement/Lobbyist Certification

When Reviewers select the option **I am a federally registered lobbyist, the meeting dates fall within my term**, they are taken to the *Registered Lobbyist Verification* screen to confirm their response indicating that they are a lobbyist.

If the Reviewer has chosen this response incorrectly, this screen represents the final chance to cancel his designation, return to the *Confidentiality Agreement*, and select the **I am NOT a federally registered lobbyist** option instead. In this scenario, the Reviewer must choose the **Cancel/Return** button, which will take him back to the *Confidentiality Agreement* screen above, where he can choose the **I am NOT a federally registered lobbyist** radio button.

Otherwise, if the Reviewer is indeed a lobbyist, he may confirm the lobbyist designation on the *Registered Lobbyist Verification* screen by selecting the **Confirm/Continue** button from the confirmation screen.

Registered Lobbyist Verification

On June 18, 2010, President Barack Obama issued a Presidential Memorandum announcing a continued commitment to reduce the influence of special interests by keeping federal advisory committees and boards free of federally registered lobbyists. The Office of Management and Budget (OMB) was directed to issue final guidance to implement this directive following a public comment period. On October 5, 2011, OMB published "Final Guidance on Appointment of Lobbyists to Federal Boards and Commissions." The prohibition on the appointment of federal registered lobbyists applies to appointments and re-appointments made after June 18, 2010.

You have designated that you are a federally registered lobbyist (See Answers A1 at this site: <http://www.gpo.gov/fdsys/pkg/FR-2011-10-05/pdf/2011-25736.pdf>)

If this is correct, select Confirm/Continue below. You will not be able to participate as a reviewer for this meeting and your access to this meeting in IAR will be removed.

If this is incorrect, choose Cancel/Return below. You will be given an opportunity to correct your designation.

Choose this option only if you ARE a lobbyist.

Not A Lobbyist?
Choose this option if you have *incorrectly* stated that you are a lobbyist.
This is your final chance to back out and change your response on the Confidentiality Agreement.

Figure 2: Registered Lobbyist Verification Represents Final Chance to Change Lobbyist Status Designation

Fixes

Fixed System Error Occurring During Login

Previously, if a Reviewer's name was entered with surrounding spaces, the Reviewer received a system error when logging in to IAR.

Resolution

This issue has been resolved.

Misspelling Corrected on Confidentiality Agreement

The word *federally* was misspelled on the *Confidentiality Agreement* within the text for the radio button that a Reviewer selects to indicate lobbyist status. This misspelling has been corrected.

Resolution

This issue is resolved.